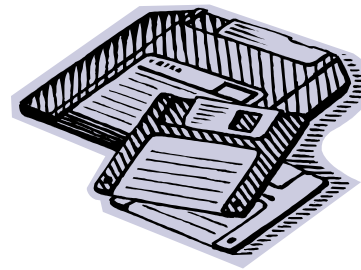


Work at your own pace with one-on-one assistance from an instructor. Training is independent study and as such students are not limited to the number of estimated hours listed. However, a class must be completed within a one month period. The instructor is available to assist and/or answer questions.



**Computer Lab Times**  
**Monday - Thursday**  
**9 AM - 12 PM**  
**Tuesday & Thursday**  
**5 PM - 8 PM**



For more information  
 contact Alberta Rouse  
 at 773-4755  
 or email  
 arowse@midco.net

CLASS	HOURS	COST
<b>Personal Computers Intro</b>	9	\$75.00
<b>Windows XP Intro</b>	9	\$75.00
<b>Keyboarding</b>	16	\$100.00
<b>Word XP Intro</b>	9	\$75.00
<b>Excel XP Intro</b>	9	\$75.00
<b>Access XP Intro</b>	9	\$75.00
<b>PowerPoint XP Intro</b>	9	\$75.00
<b>Outlook XP Intro</b>	9	\$75.00
<b>Publisher XP Intro</b>	9	\$75.00
<b>WWW, Internet, &amp; Email Intro</b>	9	\$75.00
<b>QuickBooks Pro 2002 Part 1</b>	16	\$100.00 *
<b>QuickBooks Pro 2002 Part 2</b>	16	\$100.00 *
<b>10-Key Numeric Keypad</b>	9	\$75.00
* Does NOT include the cost of books		



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without regard to race, color,  
creed, religion, age, sex, political  
belief, disability, ancestry or  
national origin.***

# Computer Training Program



*Mission Statement...*  
*“Where education and training provide  
opportunities for employment advancement”*

**The Right Turn, Inc.**

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